

OFFICIAL MINUTES
 REGULAR MEETING
 BOARD OF EDUCATIONAL
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, October 13, 2020, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. Meeting notice was published in the Star-Herald on Friday, October 9, 2020.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager, and Desira Martin, Treasurer. Guests: Donna Jenne, Dr. Laura Barrett, and George Schlothauer.

Absent: Scott Marsh.

Moved by Marx, seconded by Coon, that absent Board Member Scott Marsh be excused. Aye: Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Millette, Richards, Sinner. Nay: none. Absent: Marsh. Motion passed.

Moved by Egging, seconded by Horn, that the agenda be approved as listed. Aye: Crofutt, Diemoz, Jones, Knapper, Marx, Millette, Richards, Sinner, Coon. Nay: none. Absent: Marsh. Motion passed.

Moved by Richards, seconded by Jones, that consent action items be approved as listed (Minutes of Budget Hearing, Tax Hearing and regular September meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report, claims, staff travel). Aye: Diemoz, Egging, Horn, Knapper, Marx, Millette, Sinner, Coon, Crofutt. Nay: none. Absent: Marsh. Motion passed. The following General Fund claims were approved for payment:

October Claims	
Salaries, Benefits	\$882,102.87
Prof. & Tech. Services; Mileage	\$208,418.08
Leases, Utilities & Maintenance	\$19,825.38
Copies, Postage, Telephone & Travel	\$83,104.15
Supplies, Materials, Software & other Util.	\$137,675.85
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$340,510.04
Transfer for Investments	0.00
Dues, Fees & Ind. Costs	\$3,103.83
Total	\$1,674,740.20

Calendar items were discussed.

No public forum.

Reports:

Dr. Andrew Dick, Dr. Laura Barrett, and George Schlothauer gave an update to the Board regarding ESU 13's Strategic Plan Goal 1: ESU 13 will develop and implement comprehensive supports to identify, acquire, enhance and combine resources (financial, staffing, etc.) available to best serve our schools and communities.

Board Members Coon, Jones and Knapper gave a report on the NASB Area Membership Meeting they attended virtually.

Donna Jenne, Head Start Director, informed the Board that there will be a Focus Area One Federal Review on November 2, 2020. The review will be virtual. The review team will want to speak to Board Members, so she will contact them with instructions as the date gets closer.

Administrator's Report:

- Dr. Dick provided an update on the progress of the ESU 13/WNCC Sidney Office construction project.
- Dr. Dick has received the necessary training to serve as a hearing officer for student discipline matters for our member school districts.
- A team composed of Directors and Dr. Dick is in the process of updating our current certificated evaluation instrument.
- The ESU Board Negotiations Committee and the ESU 13 Education Association will have their initial meeting on October 20th.

Board Member Comments:

- Jones began a discussion regarding the Open Meetings Act and the number of meetings that can be held by video conferencing.
- President Sinner inquired about ESU 13 employees and COVID-19. On behalf of the Board, he thanked our staff for all the added workload that the pandemic has created.

Old Business:

Moved by Horn, seconded by Richards, that the revised Board Policy, Article 5, Section 1 regarding Non-Discrimination be approved. Aye: Egging, Jones, Knapper, Marx, Millette, Sinner, Coon, Crofutt, Diemoz. Nay: none. Absent: Marsh. Motion passed.

Moved by Diemoz, seconded by Egging, that the proposed Telework Board Policy be approved. Aye: Horn, Jones, Knapper, Marx, Millette, Richards, Sinner, Coon, Crofutt. Nay: none. Absent: Marsh. Motion passed.

New Business:

Moved by Millette, seconded by Coon, that the Board approve the recommendation of the Board Finance Committee for the purchase of furniture for the new Sidney Office from Eakes Office Solutions in an amount not to exceed \$143,232.66. Aye: Jones, Knapper, Marx, Richards, Sinner, Crofutt, Diemoz, Egging, Horn. Nay: none. Absent: Marsh. Motion passed.

Moved by Horn, seconded by Millette, that the Board approve the recommendation of the Board Finance Committee to contract with FBG Service Corporation for professional cleaning services for the new Sidney Office as presented in their bid. Aye: Knapper, Marx, Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Jones. Nay: none. Absent: Marsh. Motion passed.

Moved by Diemoz, seconded by Horn, that the Board approve the recommendation of the Board Finance Committee to purchase one New Model 10 passenger Ford Transit van from Fremont Motors in the amount of \$37,130.10. Aye: Marx, Millette, Richards, Sinner, Coon, Crofutt, Egging, Jones, Knapper. Nay: none. Absent: Marsh. Motion passed.

September's board meeting agenda item regarding copiers was tabled until the October

Board meeting. President Sinner moved to remove the agenda item from the table.

Moved by Knapper, seconded by Egging that the Board approve the recommendation of the Board Finance Committee to lease copiers from Capital Business as outlined on the proposal presented. Aye: Marx, Millette, Richards, Sinner, Coon, Crofutt, Diemoz, Horn, Jones. Nay: none. Absent: Marsh. Motion passed.

Moved by Coon, seconded by Marx that the Board approve the amendment to the LifeLink and VALTS calendars to add a teacher work day on the 16th of October. Aye: Millette, Richards, Sinner, Crofutt, Diemoz, Egging, Horn, Jones, Knapper. Nay: none. Absent: Marsh. Motion passed.

Proposed Board Policy Article 6, Sections 1-9 (Services to Schools and Children) was introduced. No action necessary.

Moved by Millette, seconded by Marx, that the Board approve the revision of Board Policy Article 4, Section 13D(3a) regarding lodging. Aye: Richards, Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Jones, Knapper. Nay: none. Absent: Marsh. Motion passed.

Moved by Jones, seconded by Millette, that the Board approve the revision of Board Policy Article 3, Section 7 and Article 4, Section 5 regarding weapons. Aye: Sinner, Coon, Crofutt, Diemoz, Egging, Horn, Knapper, Marx, Richards. Nay: none. Absent: Marsh. Motion passed.

Moved by Egging, seconded by Marx, that the above listed minutes be approved as read. Aye: Coon, Crofutt, Diemoz, Horn, Jones, Knapper, Millette, Richards, Sinner. Nay: none. Absent: Marsh. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, November 17, 2020 beginning at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.